

# **POLICY BOOK**

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**Last Revised:**

**04 November 2022**

Previous Revisions:

1 September 2022, 19 April 2022, 24 March 2022

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## OVERVIEW

### What is the Policy Book?

The Policy Book is the storage document which compiles updates which have been decided since the latest Regulations (listed below) were published.

- Training Regulations 2020 Jungian Analyst (International)  
*DocRef: EN\_Int\_Regs\_20201009*
- Weiterbildungsregulativ in Analytischer Psychologie (CH-Program) 2018 (CH)  
*DocRef: OLD\_DE\_Regulativ\_DiplProgr\_CH\_2018*
- Study Regulations Fundamental Theory of Analytical Psychology (Continuing Education/Revised Edition 2020 (CE)  
*DocRef: EN\_RegsFund\_20200207 // DE\_Reg\_Grund\_20200417*

It consists of two sections.

#### **1. Updates to the current Regulations**

Updates are in effect and immediately applied.

- 1.1 Important updates
- 1.2 Corrections

#### **2. Updates to future Regulations**

These updates will come into effect as and when future regulations are published and be applied only to students who are bound by those Regulations.

## 1.1 IMPORTANT UPDATES TO THE REGULATIONS

Applicable to (§) / Issue	Update
<b>a) In-person training as default</b>	
Int./CH/CE (No indication in the current regulations)	All personal training analysis, case work, supervision and case colloquia mentioned in the Regulations must be in person unless explicitly stated otherwise.
<b>b) Symbol paper reader</b>	
Int. 8.2.1, 8.3.13 / CH 8.2.1, 10.2 / CE 4.2 A reader is selected from the Examiners List.	A reader is selected from the ISAP analysts in any training status.
<b>c) AC member's other functions</b>	
Int. / CH (No indication in the current regulations)	AC members of a candidate can be examiners, exam assistants, and/or supervisors for the candidate.
<b>d) Case registration</b>	
Int./CH (No indication in the current regulations)	All case work which is conducted as an analyst-in-training must be registered even after the minimum required hours is reached, and supervision must be continued in every case.
<b>e) Personal analysis as admission requirement</b>	
Int. 5.1 / CH 5.1 Personal analysis: upon applying, one must have completed at least 50 hours of Jungian analysis with an IAAP member.	Personal analysis: upon applying, one must have completed at least 50 hours of Jungian analysis with an IAAP member.  If analysis was not conducted in person or was with an ISAP diploma candidate, those hours are accepted for admission, but not credited toward the training program.
<b>f) Cost of assessment of academic degree prior to application</b>	
Int. 5.1 (No indication in the current Regulations)	Applicant must pay CHF 150.-, if she/he wishes her/his academic degree to be assessed prior to submitting his/her application for admission.
<b>g) Letztes Gespräch mit der Aufnahmekommission</b>	
CH 8.3.13 (Übersicht, S.33)	Wenn die Kandidat/innen die beiden folgenden Voraussetzungen erfüllen,

<p>Wenn die Kandidat/innen 250 Stunden supervidierter Fallarbeit absolviert haben, melden sie dies dem Studiensekretariat, um grünes Licht für die Vereinbarung der letzten regulären Interviews mit den Mitgliedern ihrer Aufnahmekommission zu erhalten.</p>	<p>melden sie dies dem Studiensekretariat, um grünes Licht für die Vereinbarung der letzten regulären Interviews mit den Mitgliedern ihrer Aufnahmekommission zu erhalten: 250 Stunden supervidierter Fallarbeit und Abschluss des ersten Praktikumsjahres. Der Eigenbericht der Studierenden und der Bericht der Supervisor/innen über ein Jahr (oder länger) Praktikum sollten vorgelegt und von der Studienkommission genehmigt werden, bevor die AK-Gespräche stattfinden. Falls sich das Praktikum im ersten Jahr erheblich über die 250 Stunden hinaus verzögert, kann ein zusätzliches Gespräch nur über das Praktikum im ersten Jahr erforderlich sein.</p>
<p><b><i>h) Malpractice insurance</i></b></p>	
<p>Int. 6.3.4 /CH 6.3.4 Diploma Candidates conducting case work within Switzerland, the rest of Europe and Turkey are covered by ISAP's malpractice liability insurance.</p>	<p>Diploma Candidates conducting case work in Switzerland or in Liechtenstein are covered by ISAP's malpractice liability insurance.*(see bottom of this section)*</p>
<p><b><i>i) Evaluation der Fallarbeit</i></b></p>	
<p>CH § 8.3.3.6 (neu)</p>	<p>Alle Fälle müssen evaluiert werden. Zu Beginn der Therapie wird das BSCL (Brief Symptom Check List) von dem Klient/der Klientin ausgefüllt. Ein Interview zur Prozessevaluation wird alle 25 Sitzungen durchgeführt. Am Schluss der Therapie wird das Interview zur Prozessevaluation durchgeführt und das BSCL von dem Klient/der Klientin ausgefüllt.</p>
<p><b><i>j) Minimale Anzahl Stunden Fallarbeit</i></b></p>	
<p>CH § 8.3.3.1 Die Fälle müssen mindestens 20 Stunden dauern, damit sie an die erforderliche Gesamtzahl Stunden Fallarbeit angerechnet werden können. Fälle mit weniger als 20 Stunden werden nicht angerechnet aber dennoch registriert und supervidiert.</p>	<p>Alle registrierten und supervidierten Fälle werden an die Gesamtzahl Stunden Fallarbeit angerechnet, unabhängig von der Anzahl Stunden.</p>

<b>k) Generische Kurse</b>	
<p>CH § 7.3.2</p> <p>Obligatorisch sind folgende von ISAP angebotenen CH-Kurse:</p> <p>a)...</p> <p>b)...</p> <p>c) Auseinandersetzung mit gesellschaftspolitischen und ethischen Fragen in der Psychotherapie (CH-Kurs Nr. 3)</p> <p>d) Auseinandersetzung mit der Wirksamkeit, den Möglichkeiten und Grenzen der Methode und Erkenntnisse der Psychotherapieforschung sowie Implikationen in der Praxis (CH-Kurs Nr. 4)</p> <p>e) Kenntnis von verschiedenen demographischen, sozioökonomischen und kulturellen Kontexten in der Psychotherapie (Erfolgreiches Bestehen der Ethnologie und Psychologie-Prüfung)</p> <p>Obligatorisch sind ebenfalls die von der ASP angebotenen Kurse, die von der ASP separat bestätigt werden:</p> <p>f) Grundlegende Kenntnisse über das Rechts-, Sozial- und Gesundheitswesen und seine Institutionen</p> <p>g) Auseinandersetzung mit der Berufsethik und Berufspflichten</p>	<p>Obligatorisch sind folgende von ISAP angebotene CH-Kurse:</p> <p>a)...</p> <p>b)...</p> <p>c) Kenntnis von verschiedenen demographischen, sozioökonomischen und kulturellen Kontexten in der Psychotherapie (CH-Kurs Nr. 3)</p> <p>Obligatorisch sind ebenfalls die von der ASP angebotenen Kurse, die von der ASP separat bestätigt werden</p> <p><a href="https://psychotherapie.ch/wsp/site/assets/files/1060/de-generische_facher_kursprogramm_2022-2023_neu.pdf">https://psychotherapie.ch/wsp/site/assets/files/1060/de-generische_facher_kursprogramm_2022-2023_neu.pdf</a> :</p> <p>d) Auseinandersetzung mit der Berufsethik und Berufspflichten</p> <p>e) Grundlegende Kenntnisse über das Rechts-, Sozial- und Gesundheitswesen und seine Institutionen</p> <p>f) Arbeit im Netzwerk, interdisziplinäre und interprofessionelle Zusammenarbeit</p>
<b>l) Gebühr für ein zusätzliches Orientierungstreffen</b>	
<p>CH 8.3.1</p> <p>(Kein Hinweis im geltenden Regulator)</p>	<p>Wenn die Kandidat/innen nicht in der Lage sind, an dem im Semesterprogramm veröffentlichten Treffen teilzunehmen, das obligatorisch und kostenlos ist, muss mit der Studienkommission ein zusätzliches Treffen vereinbart werden. Die Kandidat/innen sollten bereit sein, CHF 150.- für die zusätzliche Sitzung zu bezahlen. Falls mehr als ein Kandidat oder eine Kandidatin eine</p>

	Sondervereinbarung benötigt und sich zum gleichen, speziell vereinbarten Zeitpunkt treffen kann, kann die Gebühr geteilt werden.
<b>m) Praktikum Dauer</b>	
CH 7.4.1.3 (Übersicht §. 34) CH-Kandidat/Innen absolvieren mindestens 2 Jahre zu 100% in einer Einrichtung der psychosozialen Versorgung.	CH-Kandidat/Innen absolvieren mindestens 2 Jahre zu 100% in einer Einrichtung der psychosozialen Versorgung. Bitte beachten: Gem. Krankenversicherungsgesetz (in Kraft ab 01.07.2022) können eidg. anerkannte Psychotherapeut/Innen erst bei der obligatorischen Krankenversicherung abrechnen, wenn sie ein drittes Praktikumsjahr in einer A-, B- oder C-Klinik absolviert haben.
<b>n) Training analysis not to be covered by health insurance</b>	
Int. 7.2.1 / CH 7.2.1  Personal training analysis is a core aspect of training and is undertaken with analysts who are qualified. Analysis helps us to consider our experiences and behavior, promotes personality development and looks critically at relationships, personal complexes as well as transference and countertransference issues.	Personal training analysis is a core aspect of training and is undertaken with analysts who are qualified. Analysis helps us to consider our experiences and behavior, promotes personality development and looks critically at relationships, personal complexes as well as transference and countertransference issues.  Personal training analysis is not psychotherapy to treat mental health problems. Therefore, it cannot be covered by any kind of health insurance.
<b>o) Minimum Numbers of Colloquium</b>	
Int. 8.3.9.1 / CH 8.3.8.1  In addition to individual supervision Diploma Candidates take part in at least two on-going Case Colloquia (supervision groups). One session of colloquium consists of 90 minutes.	In addition to individual supervision Diploma Candidates take part in at least two on-going Case Colloquia (supervision groups). One session of colloquium consists of 90 minutes. A Case Colloquium must be composed of at least four Diploma Candidates.
<b>p) Postponing Exams</b>	
Int. 8.3.21.2 / CH 8.3.18.2 Individual exams may be re-scheduled in a timely manner, but only after the payment of an administrative fee, the amount of which is indicated in the Semester Program.	Individual exams may be re-scheduled within the same exam period in a timely manner, or postponed to a later semester but only after the payment of an administrative fee per exam, the amount of which is indicated in the Semester Program.

<p><b>q) Exams in General</b> (These chapters are also applied to Training and Diploma Candidates. Therefore, these chapters are moved to 7 TRAINING REQUIREMENTS. Accordingly new chapter numbers are applied.)</p>	
<p>Int.8 STAGES OF TRAINING              8.3 Diploma Candidacy              8.3.20 Exams: General Rules              8.3.21 Registration, Rescheduling, Withdrawal              8.3.22 Exam Details</p>	<p>Move to 7 TRAINING REQUIREMENTS              7.6 Exams              7.6.1 Exam: General Rules              7.6.2 Registration, Rescheduling, Withdrawal              7.6.3 Exam Details</p>
<p><b>r) Analysis Details</b></p>	
<p>Int. 7.2.3 Add additional section</p>	<p>7.2.3.11 If a candidate chooses one member of his/her AC to be his/her analyst, that AC member will be replaced by another AC member. If at the next required interview (promotion interview or 150 hour interview) the new AC member would like an additional session with the candidate, this one additional session will be free of charge.</p>

\* To be covered by the ISAP's Malpractice insurance:

**Basic Condition (case work in-person)**

- A candidate works in Switzerland or in Liechtenstein
- A client's domicile or physical presence has to be in Switzerland or in Liechtenstein

**Basic Condition (case work with online devices)**

- A candidate works in Switzerland or in Liechtenstein
- A client's domicile or physical presence can be anywhere (worldwide, including USA and Canada)

30 working days allowance

Case work continues to be covered out of the above basic conditions for up to 30 consecutive working days. That is: A candidate temporarily works outside Switzerland and Liechtenstein (except USA and Canada).

If a candidate continues to work more than 30 consecutive working days outside of Switzerland or Liechtenstein, he/she is advised to organise his/her own insurance coverage.

## 1.2 CORRECTIONS

<b>Corrections to page 28, EN_Int_Regs_20201009</b>	
8.3.20.1	The Propaedeuticum and Diploma Exams are held twice annually, in April/May and in <del>November/December</del> <b>October/November</b> . The exact dates as well as other relevant information concerning examinations can be found in the Semester Program.

<b>IFR Overview: Training Requirements (corrections to page 35, IFR, EN_Int_Regs_20201009)</b>			
<b>Admission to Propaedeuticum Exams &amp; Promotion to Diploma Candidacy</b>			
<b>Propaedeuticum (Part 1)</b>	<b>Minimum Requirement</b>	<b>To be fulfilled by</b>	<b>Reference</b>
1st Symbol Paper	accepted	registration deadline	8.2.1
Personal Analysis	120 hours	registration deadline	7.2.1.2
Training Candidacy	3rd semester begun	start of exam period	
<b>Propaedeuticum (Part 2)</b>	<b>Minimum Requirement</b>	<b>To be fulfilled by</b>	
Clinical Internship + <b>Report</b>	1 month, full-time	end of exam period	7.4.1.3 <b>7.4.2.3</b>
Personal Analysis	150 hours	end of exam period	7.2.1.2
Training Candidacy	3 semesters completed	end of exam period	
Work Permit	acquired if needed for case work in Switzerland	end of exam period and before starting work with analysands	8.2.6
.....			
<b>...Admission to Diploma Exams, and Graduation (corrections to page 35, IFR, EN_Int_Regs_20201009)</b>			
<b>Diploma Exams Part 1</b>	<b>Minimum Requirement</b>	<b>To be fulfilled by</b>	<b>Reference</b>
Last Interviews	approval by Admissions Committee	registration deadline	8.3.15
Clinical Internship + Report	total 3 months, full-time	<del>End of exam period</del> <b>registration deadline</b>	7.4.1.3 7.4.2.3
2nd Symbol Paper	accepted	registration deadline	8.3.13



Association Experiment	both seminars attended, paper accepted	registration deadline	8.3.14
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**Amendment (corrections to page 36, IFR, EN\_Int\_Regs\_20201009)**

Diploma Exams Part 2	Minimum Requirement	To be fulfilled by	Reference
Case exam	passed	registration deadline	8.4
Case reports for reader's final evaluation	copies of all reports to Studies Secretary	submitted by registration deadline; approved by end of exam period	8.3.19
Thesis	submitted to advisor & readers	6 weeks before start of exam period	8.3.17.3
Individual supervision, 2 Supervisors	80 sessions	start of exam period	8.3.7.1
Supervisors' Final Reports	to Studies Secretary	start of exam period	8.3.16
Thesis Abstract	to thesis advisor & readers	by Thesis Discussion	8.3.17.4
	to Studies Secretary	3 weeks before Exam Conference	
Supervised Case work	300 hours	end of exam period	8.3.3
Colloquia, at least 2	60 sessions	end of exam period	8.3.10.1

**Admission to Diploma Exams, and Graduation (corrections to page 38, IPR, EN\_Int\_Regs\_20201009)**

Diploma Exams Part 1	Minimum Requirement	To be fulfilled by	Reference
Last Interviews	approval by Admissions Committee	registration deadline	8.3.15
Clinical Internship + Report	total 3 months, full-time	registration deadline	7.4.1.3 7.4.2.3
2nd Symbol Paper	accepted	registration deadline	8.3.13
Association Experiment	both seminars attended,	registration deadline	8.3.14

	paper accepted		
Case Reports for Exam	2 reports submitted to main examiner	1 month before start of exam period	8.4.1.3
	1 report selected & approved, copies to 2 co-examiners	before start of exam period	8.4.1.4
Supervised Case Work	200 hours	Start end of exam period	8.3.3
Diploma Candidacy	3 semesters	end of exam period	
<b>Diploma Exams Part 2</b>	<b>Minimum Requirement</b>	<b>To be fulfilled by</b>	<b>Reference</b>
Case exam	passed	registration deadline	8.4
Case reports for reader's final evaluation	copies of all reports to Studies Secretary	submitted by registration deadline; approved by end of exam period	8.3.19
Thesis	submitted to advisor & readers	6 weeks before start of exam period	8.3.17.3
Case work, 3 analysands, 2 long cases	200 hours	start of exam period	8.3.3
<b>THIS ROW TO BE REMOVED</b>			

**Corrections added 04.11.2022**

**1) Int. Regs §7.2.2, CH Regs §7.2.2**

Currently: See Directory of Analysts	Amend to: See "ISAP Analysts" information on the ISAP website
Currently: Analysts designated with an asterisk in the ISAP Directory...	Amend to: Analysts who hold the title "Eidg.a.P" (meaning Swiss Certified Psychotherapist) are authorized to train candidates in the CH-program.

## 2. UPDATES TO FUTURE REGULATIONS

<i>As of 01 Sept 2022 no updates</i>	
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